

EDGARTOWN FOREST ESTATES DBA DODGERS HOLE NEW BOARD OF DIRECTORS MINUTES
OF MEETING ON SEPTEMBER 19, 2019 AT 5:55P.M.

CLERKS HOME # 3 Gull lane.

Call to order: CLERK Lorna Andrade

ATTENDING: CLERK Lorna Andrade, Cindy Trish, Lucinda Wittenberg, Chris Mignanelli, Tina Seiler, Rebecca Norris, Past Treasurer/MGR. Kathleen Samways,

Bookkeeper/Manager Salli Hart

On Conference call in> Tim Dacey, Paul Graf, Jeff turner, [#12] in attendance.

ELECTION OF OFFICERS: CLERK, Lorna Andrade ask for nominations for President of the Board and Vice President: Tim dacey as President and Paul Graf as Vice-President. Motion was made by Rebecca Norris, and second by Tina Seiler. The motion carried unanimously.

NOTE: Paul Graf Bio with excellent Business/ Homeowners Corporation and buildings MGR. experience was reviewed by all members before the vote.

His Bio is on Web site.

*Massachusetts General Laws regarding Conference call in= The majority of Board members Quorum must be present on site and those on call are added to attendance roster [Note in the past BOD two have been on site CLERK<and>Treasurer/MGR.].

Discussion of ROLES based on Policy and Procedures by President, Tim dacey> Much Discussion ensued directed new Board members to review By-Laws, and Policy and procedures copy on WEB site.

CONTRACTS REPORT: Please see attachment or go to WEB site for posting. Discussion around Treasurer not on site and we would vote in Assistant treasurer at annual meeting. Current president serves in dual role Treasurer and President Tim Dacey.

*Noted Clerk Lorna Andrade check By-Laws and an assistant treasurer may be voted in by current elected Board of directors and the list of duties would assist the onsite [NEEDS with the New Hired Cooperation Manager Salli Hart. With Liens etc].

[New Board member volunteered with Bookkeeping experience; Rebecca Norris appointment pending].

Fallen limbs off trees during storms: foggy Bottom moved off road > Mockingbird Lane onto Homeowners site the tree is on site of homeowner.

Snow removal contract all set for 2020.

Past Treasurer / MGR. Kathleen Samways present for any clarifications needed around contracts and treasury reports.

TREASURER REPORT: See attachment or posting on WEB site.

CALL FOR VOLUNTEER TO LEARN CLERK JOB TO BE ON THE ANNUAL BALLOT IN AUGUST.

CLERK, Lorna will meet with anyone interested in job ASAP. [Tina Seiler interested and will meet on Sunday to review job responsibility with ongoing mentoring]

OLD BUSINESS: Motion to accept June 21, 2019 minutes by Kathleen Samways, second by Tim dacey Motion carried.

NEW BUSINESS: NEW BUSINESS MANAGER FOR CORPORATION WAS DISCUSSED WITH Salli Hart> PROPOSAL AND [OPTION # 1 WAS ACCEPTED; The Motion was made by Lorna, second by Kathleen, motion carried] STARTING 10/01/19.

1 hr. per day business week @ \$50.00 per hr.

Minimum 1 hr. pr. day which translates for budge purposes \$1,000.00 per month= \$ 12,000. Per yr.

This includes daily e-mails correspondence and voice mails response time within 24 hrs. if not less, acting as liaison with VENDORS FOR CONTRACTS. Tasks as designated by PRESIDENT and CLERK, and all task currently outlined by her contract. She is willing to be directly available by PHONE NOT

google mail. Or by e-mail for property owners ACTING AS ONSITE PROPERTY MANAGER {SALLI HART}.

PURCHASE OF BLUETOOTH FOR CONFERENCE CALL IN SPEAKER: \$ 130.00, to be reimbursed to Salli Hart ASAP.

Motion to adjourn 7:50 p.m.

Next meeting October 17th, at CLERKs Home. #3 Gull Lane 5:45 p.m.

Respectfully submitted,

Lorna Andrade, CLERK